

Phoenix-area ADH/CDH Training Class (4 credit hours)

Offered Saturday, March 27, 2010 from 10:00am—2:00pm

BE IN COMPLIANCE: Understanding Incident Reports & the Supplemental Training document, Know Yourself—Completing & Implementing the ADH/CDH Professional Development Plan, & Become Familiarized with Orientation Documents for your Support Personnel

Please complete the following registration form and postmark with payment by March 12, 2010 to the address listed below. One registration form per person, please. If you have any questions, please contact Cynthia Thomas at 520-343-8441 cynthia@allinthefamilyllc.com OR Gary Davis at 602-319-5223 gary@allinthefamilyllc.com

First Name: _____ Last Name: _____

Title (please circle): ADH Provider CDH Provider Other: _____

Email Address: _____

Cell Phone: (____) _____ Home Phone: (____) _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Pre-registration cost: \$10.00 per person, refreshments included

PLEASE NOTE: All training classes are free for All in the Family, LLC licensed providers.

This OLCR Approved Training Class (worth 4 credit hours) is offered at the following location:

Saturday, March 27, 2010 10:00am—2:00pm

Southeast Valley Baptist Church

710 E. Williams Field Road

Gilbert, AZ 85295

(NW Corner Williams Field Rd & Lindsey Rd) FREE PARKING

Register Today for this OLCR Approved Training Class!

1. Phone Cynthia Thomas at 520-343-8441 or email her at cynthia@allinthefamilyllc.com to pre-sign and let her know you're registering.
2. Fill out your registration form.
3. Make check out to AITF. Please note: Registration form and check should be postmarked by March 12, 2010. **If you are unable to make this deadline, please contact Cynthia to make registration arrangements.**
4. Make your **respite arrangements** if needed.
5. Once you've paid, check your email/voicemail for a registration confirmation.

To register: please mail this registration form and a check made out to AITF to:

All in the Family, LLC
Attention: Cynthia Thomas
2231 N. Indian Ruins Road #4
Tucson, AZ 85715

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The following is the synopsis of the training offered at this ADH/CDH Training Class. (4-credit hours)

All ADH/CDH providers are part of the larger community group called Foster Families, who in turn are part of the larger community group called Social Services under the specific umbrella of DES/DDD. As an ADH/CDH Provider, you have support personnel who assist you in your goal to create a family with those you support.

Some of these support personnel might be respite providers, Alternative Care providers, guardians, family members, neighbors and friends, and each person must be qualified to work within this special needs field (except guardians).

Come and learn about the support personnel qualification process and what Orientation information should be documented and provided to them and to you.

Do you know what the purpose of an Incident Report is and when/how/why it should be written? Let's make sure you do!

Can you answer this question correctly? What is the Supplemental Training Document? Furthermore, when does it need to be completed?

Also, how about your knowledge of the Professional Development Plan? It's a step-by-step plan of each provider family's strengths, needs, and a look towards the future and the upcoming renewal year using the Twelve (12) Skills Criteria for ADH/CDH Providers. Let's start working on this document now because it's related to your annual ADH or CDH renewal.